



# MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

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Report

on

**Two Days Workshop**

On

**“Benchmarking Key Performance Indicators(KPI) : Latest Parameters of NAAC SSR for Accreditation”**

***Jointly Organized by:***

NAAC & IQAC

Mugberia Gangadhar Mahavidyalaya

in collaboration with Khejuri College

Venue : SN Bose Hall: MGM

on 10<sup>th</sup> and 12<sup>th</sup> August, 2022

<https://twitter.com/MugberiaM/status/1557982674379505665/photo/1>

**Venue : S N Bose Hall**

## TENTATIVE PROGRAMME SCHEDULE

*Day 1: 10.08.2022 (Wednesday) 11:20am to 4:30pm*

| Inaugural Session  |                                                                                                                                                        |                                                                                                                                                                                                                              |
|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 11:20am-11:30am    | <b>Inaugurator</b><br><b>Dr Swapan Kumar Misra,</b><br>Chair Person & Principal<br>Mugberia Gangadhar Mahavidyalaya                                    |                                                                                                                                                                                                                              |
| 11:30am – 11:40am  | <b>Introductory Remarks &amp; Welcome Address</b><br>Dr Kalipada Maity<br>Coordinator of NAAC , Associate Professor and Head Department of Mathematics |                                                                                                                                                                                                                              |
| Time               | Name of the Speaker                                                                                                                                    | Title of the talk                                                                                                                                                                                                            |
| 11:40am – 12:30 pm | Dr. Swapan Kumar Misra,<br>Chair Person & Principal<br>Mugberia Gangadhar Mahavidyalaya                                                                | <b>Criteria I :</b> Curricular Aspect<br>: Key Indicators : 1.1, 1.2 & 1.3                                                                                                                                                   |
| 12:30 pm – 1:10 pm | Dr. Prasenjit Ghosh<br>Coordinator of IQAC and Head Department of History, MGM                                                                         | <b>Criteria II :</b> Teaching Learning and Evaluation<br>: Key Indicators : 2.1, 2.2, 2.3 & 2.4                                                                                                                              |
| 1:10 pm- 1:30pm    | Abani Tripathy, Associate Professor & HOD,<br>Dept of Commerce,                                                                                        | <b>Criteria II :</b> Internal & External Assessment Examination Reports : Key Indicators : 2.5 & 2.6                                                                                                                         |
| 1:30pm – 2:10 pm   | Dr. Debasish Ray Head, Dept of Physical Education<br>Mugberia Gangadhar Mahavidyalaya                                                                  | <b>Criteria I :</b> Key Indicator : 1.4,<br><b>Criteria II</b> Key Indicator : 2.7<br><br><b>For All Criteria's:</b> Feedback & Report<br><b>IQAC:</b><br>Student, Teachers, Alumni, Parent, Hostel, Library & Seminar, FDP. |

|                  |                                                                                                                                                                                                                               |                                                                                                                                                                                         |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  |                                                                                                                                                                                                                               | <b>Department:</b><br>Internal Assessment, Wall Magazine, Departmental Seminar, Academic, Class Teaching and Syllabus completion, Each Faculty Teaching and Report of Every Activities. |
| 2:10pm to 2:25pm | <b>Break</b>                                                                                                                                                                                                                  |                                                                                                                                                                                         |
| 2:25pm – 3:05pm  | Dr. Bidhan Chandra Samanta<br>Associate Professor &<br>Head Department of Chemistry                                                                                                                                           | <b>Criteria III:</b> Research details<br>Key Indicators : 3.1, 3.2 & 3.3                                                                                                                |
| 3:05pm – 3:25 pm | Dr. Wadut SK, Assist Prof. & HOD, Dept of Physics                                                                                                                                                                             | <b>Criteria III:</b> MOUs & Collaboration<br>Key Indicator : 3.4                                                                                                                        |
| 3:25pm - 3:50pm  | Dr. Subhas Chandra, Associate Professor & HOD :<br>Philosophy, (NCC report)<br>Dr. Pintu Ray Choudhury, Assistant Professor, Bengali,<br>(NSS Report)& Dr. Narottam Sutradhar, Assistant<br>Professor, Chemistry (UBA Report) | <b>Criteria III :</b> Extension Activities & Reports<br>Key Indicator : 3.5                                                                                                             |
| 3:50pm-4:10pm    | Irani Banerjee Chatterjee, Assis. Prof. & HOD,<br>Dept of Geography                                                                                                                                                           | PPT of Green audit & Environment                                                                                                                                                        |
| 4:10pm-4:30pm    | Dr. Manoranjan De, Assist. Prof. of<br>Mathematics                                                                                                                                                                            | Departmental PPT, Report and documents (For Mathematics Department)                                                                                                                     |

\*\*\*\*\*End of Day 1\*\*\*\*\*

*Day 2: 12.08.2022 (FRIDAY) 11:25 am to 4:30 pm*

| <b>Introductory Remarks &amp; Welcome Address</b><br><b>Dr. Prasenjit Ghosh</b><br><b>Coordinator of IQAC and Head Department of History</b> |                                                                                                                                                                                                                     |                                                                                                                                                                                         |  |
|----------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 11:25am – 11:30am                                                                                                                            |                                                                                                                                                                                                                     |                                                                                                                                                                                         |  |
| Time                                                                                                                                         | Name of the Speaker                                                                                                                                                                                                 | Title of the talk                                                                                                                                                                       |  |
| 11:30 am – 12:15 pm                                                                                                                          | Swapan Kumar Sasmal, Associate Librarian (Library Report), Dr. Kalipada Maity, NAAC coordinator, & Jyoti Mitra Assistant Professor, Dept of Political Science                                                       | <b>Criteria IV : Infrastructure and Learning Resources</b><br>Key Indicator : 4.2 (Mr. S.Sasmal)<br>Key Indicator: 4.1(Mr. J. Mitra)<br>Key Indicators : 4.3 & 4.4 (Dr. K. Maity)       |  |
| 12:15pm – 1:15 pm                                                                                                                            | Dr. Bidhan Chandra Samanta<br>Associate Professor &<br>Head Department of Chemistry,<br><br>Dr. Apurba Giri<br>Assistant Professor, HOD, Dept of Nutrition &<br>Pritam Katham<br>Assistant Professor, Dept of Music | <b>Criteria V: Student Support &amp; Progression</b><br><br>Key Indicators : 5.1 & 5.2 (Dr. A. Giri)<br><br>Key Indicator : 5.3 (Dr. B. Samanta)<br><br>Key Indicator : 5.4 (P. Katham) |  |
| 1: 15pm – 2:00pm                                                                                                                             | Dr. Prasenjit Ghosh<br>Coordinator of IQAC and Head Department of History, MGM<br>&Dr. Kalipada Maity, NAAC coordinator                                                                                             | <b>Criteria VI: Governance, Leadership and Management</b><br>Key Indicators : 6.1, 6.2 & 6.5 (Dr. P. Ghosh)<br>Key Indicators : 6.3, & 6.4 (Dr. K. Maity)                               |  |

|                  |                                                                                                                                                                         |                                                                                                                                                                                                                    |
|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2:00pm – 2: 15pm | <b>Break</b>                                                                                                                                                            |                                                                                                                                                                                                                    |
| 2: 15pm – 3:10pm | <b>Dr. Swapan Kumar Misra, Principal</b><br><br><b>Dr. Biswajit Garai, Assistant Professor of Physical Education &amp; Taniya Neogi, Assistant Professor of English</b> | <b>Criteria VII: Institutional Values and Best Practices</b><br><br><b>Key Indicator : 7.1 (Dr. S.K. Misra)</b><br><br><b>Key Indicator : 7.2 (Dr. B. Garai)</b><br><br><b>Key Indicator : 7.3 (Mrs. T. Neogi)</b> |
| 3:10pm – 3: 25pm | <b>Dr. Kousik Mondal</b><br><b>SACT, &amp; HOD Dept of Zoology</b>                                                                                                      | <b>Waste Management &amp; Good practices of the college</b>                                                                                                                                                        |
| 3: 25pm – 3:40pm | <b>Jonaki Biswas, Associate Prof. &amp; HOD, Dept of Political Science &amp; Coordinator of Women Cell</b>                                                              | <b>Report and PPT of Women Cell</b>                                                                                                                                                                                |
| 3:40pm – 3:55pm  | <b>Dr. Manoranjan Das, Associate Prof. &amp; Head Department of Sanskrit, MGM</b>                                                                                       | <b>Details for Academic Calendar, Service Book &amp; Ethics</b>                                                                                                                                                    |
| 3:55pm – 4:25pm  | <b>Dr. Apurba Giri, Assist Prof. &amp; HOD, Dept of Nutrition &amp; Sk. Khabiruddin, SACT, Dept of Physical Education</b>                                               | <b>Departmental PPT, Report and documents of Nutrition &amp; Physical Education</b>                                                                                                                                |
| 4:25pm- 4:35pm   | <b>Vote of Thanks</b>                                                                                                                                                   | <b>Dr. Swapan Kumar Sarkar, Associate Professor &amp; HOD, Dept of Bengali</b>                                                                                                                                     |

\*\*\*\*\*End of Day 2\*\*\*

Two days workshop on Benchmarking key performance Indicators Latest parameters of NAAC SSR for Accreditation. Dated 10.08.22 & 12.08.22



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*Sonim*  
Signature of the Principal | 2.08.2022  
Principal  
Mugberia Gangadhar Mahavidyalaya

10/08/2022

Two-days workshop on "Benchmarking Key Performance Indicators (KPI) Latest Parameters of NAAC SSR for Accreditation"

Date 10.8.2022

1. Swapan Kumar Misra
2. Aban Kumar L. H.
3. Bidhan Chandra Samanta
4. Swapan Kumar Samal 10.08.2022
5. Ananda Barui 10/08/2022
6. Santhu Mann 10.08.2022
7. Ranjit Kumar Giri 10.08.2022
8. Sudarsan Adak 10.08.2022
9. Biswajit Samanta. 10.08.22
10. Roma Das (Sakmal) 10.08.2022
11. Anonab Barman 10.08.2022
12. Ranita Barua 10.08.2022
13. Sukel Goren. 10.08.2022
14. Kingshuk Karan 10.08.2022. Dept of Education
15. Radhakrishna Dinda. 10.08.2022
16. Goutam Kumar Mandal, Math, 10/8/22
17. Hiranmay Manna, Math, 10/08/2022
18. Goutam Barman. Bengali Dept. 10.08.2022
19. Ilithy Ray Dept. of Geography 10.08.22
20. Kalipada Maity, NAAC Coordinator, HOD, Math
21. Santu Hati 10.08.2022 Research Scholar Math
22. Manoranjan S, Asst. Prof., Math. 10/08/2022
23. Adityanarayan Adak, SACT, Physical Education. 10/08/2022
24. Prasmit Ghosh 10.8.2022
25. Pranga Paramita Pradhan 10.8.22
26. Banabree Ray Chakraborty 10.8.22.
27. Minakshi Maity 10.8.22
28. Arpan Roy. dept of Political Science 10.08.22
29. Jyoti Mishra 10.8.22
30. Santapa Saha 10.8.22
31. Sri Sukhas Chandra
32. Basimali Meiji 10.08.22
33. Pratap Chandra Rout Dept. of Education
34. Sourav Panda 10.08.22 Dept. of Physics
35. Tapashree D. 10.8.22 Dept. of Botany



P. H. M. 10/8/22  
KAC Co-ordinator  
Mugheria Gangadhar Mahavidyalaya



S. M. 10.8.2022  
Principal  
Mugheria Gangadhar Mahavidyalaya

# Two-days workshop on "Benchmarking Key Performance Indicators (KPI): Latest Parameters of NAAC SSR for Accreditation"

Date: 10.08.2022

36. Jagannath Maikap - Dept of Sanskrit - 10/8/22
37. Purnima Mandal - Dept. of Zoology - 10/8/22
38. Sarbani Mahanta - Dept of Zoology - 10/8/22
39. Rita Pradhan - Dept. of Geography - 10/8/22
40. Sujaya Mahapatra - Dept. of Physiology - 10/8/22
41. Itami Banerji Chatterjee - Dept. of Geography - 10/8/22
42. Pratima Bhakta - Dept of Economics - 10.8.22
43. Anup Mahato - Dept of Physical Education - 10/8/22
44. Moujuntay Biswas - Dept. of Physical Education - 10/8/22
45. Bikash Panda - Dept. of Mathematics - 10/8/22
46. Geetam Barman - Asst. Prof. in Bengali - 10.5.22

## Resolution :-

Dr. Swapan Kr. Misra acted as translator and he presented a PPT on Curricular Aspect. He <sup>has</sup> elaborately discussed Key Indicators - 1.1, 1.2, 2.1, 3. Dr. Misra very interestingly pointed out different areas where we can get marks very easily. He argued that all the departmental heads are required to submit teachers' diary, reports of every ~~dept~~ departmental activities as early as possible. Mentor-Mentee reports, Certificate courses and other programmes should be submitted to QAAC immediately.

Prof. Itami Banerji Chatterjee focuses on 'Green club: An Environmental Initiative' - she argued that due to small setup we have always in an advantageous position among other colleges. She pointed out that environmental friendly activities should be taken care off. Green audit / Tree Plantation and other eco-friendly activities should be taken. She suggested by saying that energy saving initiative be taken with proper planning, departmental teachers can be an important person who can carry out the environmental friendly activities. She asked the teacher to take initiative on cleaning departmental programme: once in a year or two. Tree pot should be placed in front of department.

10/8/22  
IQAC Co-ordinator  
Mugbena Gangadhar Mahavidyalaya



Principal  
Mugbena Gangadhar Mahavidyalaya

Waste Management can be done through manure system.  
Departmental community development programme can be taken by the college.

Prof. Abani Tripathy Key indicators - 2.5 & 2.6 (Criterion 2)  
Teaching Learning & Evaluation.

Internal assessment: -

Mechanism - College is primarily responsible for taking I.E. Academic Calendar must be created along with tentative dates of the I.E. Secrecy & Transparency must be maintained. The entire I.E. should be taken care of by the examination cell. Departmental meeting must be carried out with proper reporting of the same. Syllabus coverage & other factors are to be filled up with proper care. Question setter must be acquainted with syllabus coverage, out of syllabus questions or foreign questions must be avoided. Area of questions is very important. Students' performance can be assessed by the departmental teachers. Knowledge also be examined by different activities. Inter-disciplinary knowledge is very important for proper knowledge. To cultivate interdisciplinary knowledge teachers may arrange group discussion/quiz etc. Self directed learning also to be assessed by the dept. for better progress. Experimental learning is also important for students as a whole. Quiz club can be created. Research skills of the students can be measured scientifically. One teacher can be a best guide for a student up to his Post graduation. Logical representation of a student in class is also can be appreciated and reports can be held from the students.

Dr. Pridhan Samanta - Appendix - 3

Seminar proposal can be sent to Govt. and Non-Govt. organization for funding, DPR, Entrepreneurship and other subjects can be opt for seminar/workshop.

Paper publication should follow the UGC Guideline.  
UGC CARE List Journal. We do not have much paper  
published in UGC care list. Teachers can publish their  
paper in edited book/seminar proceedings, extension or  
outreach programme should be carried out in collaboration  
with OER Institute. Local Panchayats or Block office can be  
informed for collaborative programme. Research MoUs can be  
done with OER institute.

Dr. Subhas Chandra - NCC

Report on different activities have already been recorded.  
Aradi Ka Amrit Mahotsav, Run for Solidarity etc. are done  
with the help of the students. Disaster Management Programme  
were held at college. NCC Admission database were kept  
in the NCC office for reference. Students are very eager to  
participate in the NCC camp. Many students who were  
active got job in Indian Army after getting C-Certificate.

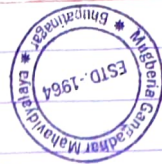
Dr. Anant Kumar  
IQAC Co-ordinator  
Mueheria Gangadhar Mahavidyalaya  
10/8/2022



Principal  
Mueheria Gangadhar Mahavidyalaya  
10/8/2022

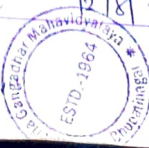
# Two Days Workshop on "Key Performance Indicators (KPI) : Latest Parameters of NAAC SSR for Accreditation" (2nd day - 12.08.2022)

Members Present:



1. Swapan Kumar Misra
2. Praemil Ghosh
3. Kalipada Raib NAAE Co-ordinator 9434611354
4. Bidhan Chandra Samanta Asso. Chem. 9732752907
5. Swapan Kumar Sasmal 12.08.2022
6. Khanda Barui 12.08.2022
7. Soumen Mukherjee Dept. of Music 7980642247
8. Manoranjan Das. Dept. of Sanskrit 9474550757.
9. Manoranjan Das Dept. of Math 9382292908
10. Goutam Kumar Mandal Dept. of Math 8250267724
11. Sanatons Adhikary, Dept. of History
12. Manas Khanna Dept. of Botany
13. Sambhu Manna Dept. of Sanskrit 12.08.22
14. Roishmabandhu Das Dept. of History 12/08/2022
15. Kingshuk Karan Dept. of Education 12/08/22
16. Tanuja Neogi Dept. of English 12/8/22
17. Anindita SiBera. Dept. of Physical Education 12-8-22
18. Biswajit Samanta. Dept. of Bengali. 12.08.2022.
19. Sayanbika Bera. Dept. of Zoology 12/8/22
20. Sandipon Jana Dept. of Philosophy 12/8/22
21. Jagannath Maikap. Dept. of Sanskrit 12/08/2022
22. Biswadyuti Bera Physics 12/08/22
23. Pranab Mahapatra P. Mahapatra 12/08/22
24. Sahes Kumar Hatah S. D. Hatah 12/08/22
25. Debashish Das. Dept. of Physics 12/08/22
26. Nadut Shaikh Dept. of Physics 12/08/22
27. Raju Majumdar Dept. of Zoology 12/08/22
28. Goutam Barman. Dept. of Bengali 12/08/2022
29. Aradhana Bhakta, Dept. of Economics 12/8/2022
30. Rinku Jana, Dept. of Nutrition 12/08/2022
31. Abani Kumar Jha. Dept. of Commerce 12/08/22
32. Kousik Kori Mondal, Dept. of Zoology 12.08.22
33. Anirjit Das Dept. of Sanskrit 12.8.22
34. Apurba Jini Dept. of Nutrition 12/8/22

Mughal Gangadhar Mahavidyalaya



Principal  
12.08.22  
Mughal Gangadhar Mahavidyalaya

|     |                         |                       |          |          |
|-----|-------------------------|-----------------------|----------|----------|
| 35. | Dr. Santapa Saha        | Dept of Music         | 12.8.22  | Socha    |
| 36. | Keya Dash.              | Nutrition             | 12.08.22 | K. Dash  |
| 37. | Roma Das (Rasnal)       | Dept. of Philosophy   | 12.08.22 | Rasnal   |
| 38. | Sulapa Giri             | " Sanskrit            | 12.08.22 | Giri     |
| 39. | Pranga Ranamita Pradhan | Economics             | 12.08.22 | Pr       |
| 40. | Jyoti Mitra             | Dept. of Pol. Science | 12.08.22 | J. Mitra |
| 41. | Susanta K. Bera         | English               | 12.08.22 | Bera     |

Prasmita Ghosh 12/8/22  
IQAC Co-ordinator  
Mugheria Gangadhar Mahavidyalaya

Prinison 12.08.2022  
Principal  
Mugheria Gangadhar Mahavidyalaya



### Resolution :

The workshop started with greeting each other and after that Principal of the College Dr. Swapan Kumar Mishra selected as the President of the two days workshop. According to the workshop brochure, teachers are asked to present their part according to NAAC guidelines. Dr. Kalipada Maity, NAAC Co-ordinator of the college gave a short speech on how NAAC has updated all the assessment related enquiries and also gave suitable solutions in how an Institute can lead their best and perpetuate best through proper practices.

Dr. Prasmita Ghosh, the IQAC Co-ordinator also made some informative speech and showed different criteria and asked all the teachers present in the auditorium to take a look into the area we can develop to meet the NAAC's requirement.

Other teachers Librarians participated in the discussion and gave value presentation in order to face NAAC inspection, powerpoint presentation were also displayed by many teachers.

P. Ghosh 12/8/22  
IQAC Co-ordinator  
Mugheria Gangadhar Mahavidyalaya



Prinison 12.08.2022  
Principal  
Mugheria Gangadhar Mahavidyalaya



Prof. Jyoti Mishra - Criteria - 4 - Infrastructure and Learning Resources. (W-100)

Key Indicators - 4.1 Physical Facilities.

4.1.1 - There should be a separate department for Political Science department, Lack of infrastructure, NAAC rooms were used mainly for classes, no proper sitting arrangement. Book are few; Library resources are very few. Lack of computer due to absence of department. LCD Projectors were fixed in few rooms, however if require a new department where all the ICT Infrastructure can be accessed.

Dr. Apurba Jini - Criterion - 5. Student Support & Progression - 140 (W)

5.1 - 5.1 - Students data can be collected through WhatsApp.

Govt. Scholarship can be accessed through website, Information for candidates (renewal) Kanyasri, Vivekanda etc. these are govt. scholarships, Jindal Scholarship are non-govt. scholarship. However the amount of scholarship is very low,

5.1.2. Capacity building - (W-10)

For soft skill - extra coaching for students / communication skill Language training etc. Entrepreneurship dev.

Industry - Academia meet. Business Management. Yoga Therapy So on & so forth. Attendance / Feedback / Grievance Photos require.

5.1.3.1 (W-10) - NET, SET, GATE, JAM Coaching to be drafted,

5.1.4, & 5.2.1 Students Progression related documents need to be collected for last five years.

Somnath  
12.08.2022



Principal  
Mughberia Gangadhar Mahavidyalaya